

**CERTIFICATION AFFIDAVIT OF COURT REPORTING FIRM**

**STATE OF** \_\_\_\_\_  
**PARISH OR COUNTY OF** \_\_\_\_\_

BEFORE ME, the undersigned authority, duly qualified to take acknowledgments and administer oaths within the state and locality inscribed above, personally appeared \_\_\_\_\_ ("Affiant"), who is representing \_\_\_\_\_, a \_\_\_\_\_ [state] corporation [or limited liability company or other form of business organization] that is doing business in Louisiana as a court reporting firm as defined by Acts 2014, No. 839 (hereinafter, "Court Reporting Firm"). The physical address of the entity's principal place of business is \_\_\_\_\_ [street and suite number, if any] in \_\_\_\_\_ [city], State of \_\_\_\_\_, Zip \_\_\_\_\_, Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_, Email \_\_\_\_\_.

6. Affiant is a knowledgeable representative who is authorized to act on behalf of the Court Reporting Firm in executing this Certification Affidavit.

7. The Court Reporting Firm has engaged a Louisiana licensed court reporter to perform court reporting services in connection with the deposition(s) of \_\_\_\_\_ [identify by name each deponent covered by this certification] to be taken in the following proceeding: \_\_\_\_\_ vs. \_\_\_\_\_, pending in the \_\_\_\_\_ Court under number \_\_\_\_\_.

8. Affiant certifies, after performing due diligence, that the Court Reporting Firm has no prohibited employment or contractual relationship, direct or indirect, under Louisiana Code of Civil Procedure Article 1434 with a party litigant in the matter for which the court reporter's services have been engaged. Affiant further acknowledges affiant's duty to provide information and will provide information promptly to the Louisiana Board of Examiners of Certified Shorthand Reporters (hereinafter, "CSR Board") regarding any change in these relationships or in Affiant's knowledge of these relationships.

9. Affiant attaches hereto the schedule of all charges and other disclosures that the court reporter must have available at the time of taking the deposition.

10. Affiant further states that Affiant is familiar with the nature of an oath and with penalties as provided by applicable state laws for falsely swearing to statements made in an instrument of this nature. Affiant further certifies that Affiant has read and understands the full facts and content of this Affidavit.

SIGNATURE OF AFFIANT: \_\_\_\_\_

Sworn before me this me this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_

\_\_\_\_\_  
Notary Public  
Print name: \_\_\_\_\_  
My commission expires:

Each Firm Certification Affidavit must be filed with the CSR Board by the court reporter within 30 days of the date of the deposition. The filing does not need to include the schedule of charges.

**I, a Louisiana Licensed Court Reporter, hereby submit this certification affidavit via \_\_\_\_\_ [facsimile/e-mail] within 30 days of the date of the depositions to which this certification applies and acknowledge my obligation to maintain the schedule for a minimum of three years. I further certify that I have received the required schedule of all charges and other disclosures from the Court Reporting Firm in connection with this certification.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
LA CCR NO.